

1. Agenda And Packet

Documents:

[FEBRUARY 19, 2019 WORK SESSION AGENDA.PDF](#)

[FEBRUARY 19, 2019 WORK SESSION AGENDA PACKET.PDF](#)

City of Excelsior

City Council Work Session

AGENDA

**Tuesday, February 19, 2019**

City Council Chambers

5:30 P.M.

1. Call to Order/Roll Call
2. Agenda Approval
3. City Council Interviews
4. Establish 2019 Long Term Financial Plan Goals and Priorities
5. Adjournment

Note: The purpose of a Work Session is for the Council to discuss matters informally and in greater detail than is allowed at formal Council meetings. All meetings of the Council including Work Sessions will be open to the public. While the privilege of participating in these discussions is generally limited to the Council, staff, and consultants, the Mayor may open a discussion from the floor.

Auxiliary aid for individuals with disabilities are available upon request. Requests must be made at least 96 hours in advance to the City Clerk at (952) 653-3675.

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# MEMORANDUM

Item 3

**Re:** City Council Appointment

**Date:** February 19, 2019

**To:** City Council

**From:** Ann Orlofsky, City Clerk

A vacancy on the City Council has occurred with Councilmember Carlson being elected Mayor. Residents who were interested in serving on the City Council were asked to submit a letter of interest by 5:30 p.m. on Wednesday, January 30<sup>th</sup>.

The City received letters of interest from these six residents: Mary Beattie, Louise Dierking, Dave Free, Ann Hersman, Andrew Punch, and Dave Wahlstedt; their letters of interest are included in the Work Session packet. The Council will interview Andrew Punch and then discuss the candidates.

The vacancy-filing process is governed by Minn. Stat. Sec. 412.02, subd. 2a, which states that:

- The vacancy is filled by appointment by the City Council.
- If there is a tie vote on the appointment, the Mayor may select the person to be appointed and need not choose from among those considered in the tie vote.
- If the vacancy occurs the first two years of a four-year term, the appointee serves until a special election. The special election must be held on or before the next general election. If the city wants to hold a special election before the next general election, it must adopt an ordinance specifying the circumstances under which a special election will be held at some time other than the general election.
- The winner of the special election takes office as soon as he or she is "qualified". (The qualification process ordinarily takes about two weeks after the election.)



CITY OF  
EXCELSIOR

# MEMORANDUM

02/19/19 Work Session Item 4  
Establish 2019 Long Term Financial

**Re:** Plan Goals & Priorities

**Date:** February 19, 2019

**To:** City Council

**From:** Kelly Horn, Finance Officer

The City Charter states “Annually, on or before the 1<sup>st</sup> calendar day of March of each year, the City Council shall establish, by resolution, a prioritized list of goals and objectives to be placed in the Long-Term Financial Plan. The priorities shall be in order of importance and in order of which years they should be accomplished. This list shall provide the guidance to the City staff in preparing the preliminary rolling Long Term Plan for the next year and shall provide the Public with the priorities of the City as established by the City Council. This list shall be published in the City newsletter, City website, and the official City Newspaper.”

Attached to this memo is a draft list of prioritized goals to be placed in the Long-Term Financial Plan (LTFP). Included in the list are specific projects that were identified in the 2019 Capital Improvement Plan and were approved with the annual budget. The Council should review the list of financial goals and the order in which they are to be accomplished and provide staff with any direction.

After the LTFP priority list is adopted by resolution at the February 19<sup>th</sup> Council Meeting, staff will submit the listing to the newspaper for publication and include this list in the next issue of the City newsletter and on the City website.

Exhibit A  
City of Excelsior Long Term Financial Plan  
2019 Goal & Objective Priority List  
DRAFT

Priority	Year to be Accomplished	Long Term Financial Plan Goals and Objectives	Projected Cost
A	2019-2025	Continue to Line Old Sanitary Sewer Pipe	\$120,000 *
A	2019	2019 Pavement Project	4,432,000
A	2019	Enhance Water Street Trail Crossing	147,000
A	2019	Replace 1978 Lift Station at Excelsior Boulevard	300,000
A	2019	Gazebo Gateway / Mitten Pond	75,000
B	2019	Automate Iron Filters	200,000
B	2019	Water Street Tree Improvement	100,000
A	2020	2020 Pavement Project	2,079,000
A	2020	Crack Seal 2010/2011 Pavement Project	40,000
A	2020	Crack Seal Met Council Project Streets	40,000
A	2020	Crack Seal 2017 Pavement Project	40,000
A	2020	Recondition Interior/Exterior Water Tower	325,000
B	2020	City Hall Remodel	1,200,000
B	2020	St. Alban's Bridge (Planning & Design)	225,000
A	2021	2021 Pavement Project	2,177,000
A	2021	Paint Water Tower	250,000
B	2021	St. Alban's Bridge (Construction)	500,000
A	2022	Replace Highway 7 Lift Station	200,000
A	2023	2023 Pavement Project	2,224,000
A	2023	Paint Ground Storage Tank	150,000
B	2024	Replace Public Works Building	1,000,000
A	2025	2025 Pavement Project	1,699,000
A	2025	Crack Seal 2010/2011 Pavement Project	45,000
A	2025	Crack Seal Met Council Project Streets	45,000
A	2025	Crack Seal 2017 Pavement Project	45,000

\* Per Year Cost

Projects with Undetermined Start/Finish Dates

Ballfield Concession Stand  
Beach Bathhouse  
Band Shell  
Cemetery Improvements  
East & West Parking Lots  
Excelsior Boulevard Trail Crossing  
Five Corner Intersection  
Former Fire Hall Space  
Port Building