

City of Excelsior
Regular Council Meeting

MINUTES

Tuesday, January 21, 2025

106 Center Street, Excelsior, MN 55331 – Entrance located on Center Street
6:30 P.M.

1. CALL TO ORDER

Mayor Ringate called the regular January 21, 2025, council meeting to order at 6:42 PM.

2. ROLL CALL

Present: Mayor Ringate and Councilmembers Bildsoe, Caron, O’Hanlon, and Tyler.

Absent: None.

Also Present: City Manager Luger, Planning Director Mullin, Finance Director Palmer, Public Works Director Amundsen, City Clerk Bajda, and Legal Counsel Siobhan Tolar (Kennedy & Graven Chartered).

3. APPROVAL OF MINUTES

(a) January 6, 2025, City Council Work Session Minutes

(b) January 6, 2025, City Council Meeting Minutes

Caron moved, Tyler seconded to approve the January 6, 2025 City Council Work Session minutes and January 6, 2025 City Council meeting minutes with the following corrections: item 9(l) to list Bildsoe and O’Hanlon as charter leases and port working group appointments, item 7(b)9 corrected to reflect Caron pulling item for discussion, documentation of where consent agenda starts and was approved, corrections to paragraph related to 7(b)9 to accurately reflect that and corresponding resolution number. Motion carried 5/0.

4. OPEN FORUM

This is the time for the public to speak on non-agenda items. Open Forum will be limited to one-half hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the “Open Forum” may be scheduled on the current or a future Agenda. Members of the public interested in speaking on an agenda item may direct a request to be recognized to the Mayor.

Bruce Kelly, 165 Maple Street, addressed the Council and discussed Walker Parking Study. Indicated the study did not provide local data on parking tickets issued or utilization rates.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

(a) Heritage Preservation Commission Update

Planning Director Mullin provided an update of the recent Heritage Preservation Commission special meeting related to the appeal for 217 First Street. Confirmed the HPC did not approve design

(b) South Lake Minnetonka Police Department Coordinating Committee Meeting
Mayor Ringate stated a meeting was held on January 8, 2025, where the Committee discussed staffing and scheduling.

6. MEET EXCELSIOR

(a) Brian Tholen, South Lake Minnetonka Police Department
Chief Brian Tholen addressed Council and provided an overview of 2024 statistics, progress on E-bike safety, 2025 staffing, and 2025 community events.

7. AGENDA APPROVAL

(a) Meeting Agenda

Caron moved, Tyler seconded to approve the January 21, 2025 regular meeting agenda with addition under 11(a) to discuss Coffee with the Mayor. Motion carried 5/0.

(b) Consent Agenda

1. Review Verified Claims under \$20,000 and Approve Verified Claims over \$20,000
2. Close City Hall on January 29 for Clean-up Day
3. Amend Chapter 5 to Expand Local Sales Tax, 1st Read Ordinance 676
4. Contractor Parking Amend Fee Schedule, Resolution 2025-09

Tyler requested number 7(b)4 be pulled for discussion.

Tyler moved, Caron seconded to deny resolution 2025-09 and direct staff to bring back an ordinance to allow marked contractor service vehicles to park free on restricted streets. Motion carried 5/0.

Tyler moved, O'Hanlon seconded to approve the consent agenda 7(b)1, 7(b)2, and 7(b)3. Motion carried 5/0.

8. PUBLIC HEARINGS

(a) None

9. PETITIONS, REQUESTS and COMMUNICATIONS

(a) None

10. ORDINANCES and RESOLUTIONS

(a) None

11. REPORTS of OFFICERS, BOARDS, and COMMITTEES

(a) Coffee with the Mayor

Mayor Ringate questioned if report from Coffee with the Mayor event should be put in Council communications, requests, reports section five.

Councilmembers discussed and supported request to include de-brief on Coffee with Mayor events.

12. UNFINISHED BUSINESS

(a) City Council By-laws Amendment, Resolution 2025-10

City Clerk Bajda addressed Council and stated the recommended amendments to the current by-laws would change the order of the agenda to match current practice and remove reference to non-agenda items under open forum. Stated this would allow the Mayor and Councilmembers to determine when to take public comment depending on the topic speakers note on proposed comment cards.

Council discussion.

Bildsoe moved, Tyler seconded to approve resolution 2025-10 amending City Council by-laws with correction to order of agenda, so approval of agenda is after roll call and separate from consent agenda. Motion carried 5/0.

13. NEW BUSINESS

(a) Walker Parking Study Overview

Planning Director Mullin provided an overview of Walker Parking Study and its focus on the downtown parking system.

Bildsoe moved, Caron seconded to move forward with issuance of an RFP after the parking financial work group has an opportunity to meet with staff and make recommendations. Motion carried 5/0.

Luger confirmed she will circulate the RFP draft for individual Councilmembers to provide comment.

Bob Bolles addressed the Council and discussed opportunity to charge property owners for creating an increased parking demand in downtown business district through the parking impact fee.

14. ADJOURNMENT

O'Hanlon moved, Bildsoe seconded to adjourn the January 21, 2025, meeting at 8:15 PM. Motion carried 5/0.

Respectfully submitted,
Theresa Bajda, City Clerk

Notice: Some items on this agenda are important enough to Commission members that a quorum of Commission members may be present to receive information leading to their future deliberations and eventual decision.