

**City of Excelsior
Hennepin County, Minnesota**

**Heritage Preservation Commission Meeting
Minutes**

Tuesday, March 25, 2025

1. CALL TO ORDER

Chair Brattland called the March 25, 2025, Heritage Preservation Commission meeting to order at 6:30 PM.

2. ROLL CALL

Present: Brattland, Caron, Mark, Dahlstrom

Absent: Gephart

Also Present: Senior Planner Ali Cameron, Community Development Director Julia Mullin

3. CONSENT AGENDA

- a. Approval of Minutes – February 25, 2025

Commissioner Caron requested a correction to Item 7(c)(e), to change 254 Lake Street to 262 Lake Street. ***Caron moved, Dahlstrom seconded to approve the minutes from February 25, 2025 Heritage Preservation Commission meeting with noted correction. Motion carried 4/0.***

4. CITIZEN REPORTS OR COMMENTS

- a. Remarks from City Council Liaison, Jennifer Caron

Councilmember Caron provided information and updates about the City Council's progress this year.

5. NEW BUSINESS

- a. 287 Water Street – Site Alteration Permit

Staff introduced the item, that the applicant wants to install a walk-up window, awning, awning sign, and blade sign at the site. Staff also made corrections to information on Page 2 of the staff memo. Commissioner Caron made a correction to information under Findings of Fact #6. Applicants Colleen Anderson and James Anderson (the business owners) provided a presentation and answered questions about their application. ***Mark moved, Dahlstrom seconded to approve the Site Alteration Permit with the conditions and a correction to Resolution 2025-02. Motion carried 4/0.***

- b. 205 Mill Street – Site Alteration Permit Amendment (Resolution 2025-03)

Staff introduced the item, that the applicant is proposing a new type of roof shingle for the site that is different from a shingle the HPC previously approved, which is an amendment to a previous Site Alteration Permit. Applicants Chelsea Wood, Julie Morrison, and Jeff O'Dell (Wyer Hill Board Members) gave a presentation and answered questions about their amendment request. Commissioners expressed concern that the new proposed asphalt polymer roof shingle would take away from the historic character of the building. Commissioners expressed that they did not have enough information to make the decision. They encouraged the applicants to work with staff to determine if changing the roof from wood to asphalt would affect

the site's historic designation on the National Register, and to research other available products that more closely resemble the historic cedar shake shingles recognized as substitute materials by the National Parks Service.

Commissioners decided to continue this item to a special meeting to make a more informed decision.

- c. 2024 SHPO Certified Local Government Report Review

6. UNFINISHED BUSINESS

7. DISCUSSION ITEMS

- a. 2025 City Council Goals for the HPC

Commissioners reviewed the HPC goals proposed by the City Council and discussed ideas around those goals.

8. COMMUNICATIONS & REPORTS

- a. Next Regular City Council Meeting – April 7, 2025
- b. Next HPC Meeting – April 29, 2025
- c. Updates

9. FUTURE AGENDA ITEMS

- a. 236 Lake Street – Site Alteration Permit
- b. 355 Second Street – Site Alteration Permit
- c. 449 Second Street – Follow-Up

10. ADJOURNMENT

Caron moved, Mark seconded to adjourn the March 25, 2025 Heritage Preservation Commission meeting at 8:36 PM. Motion carried 4/0.