

# Steps To FOG Compliance

## 1 Notice Of FOG Compliance

The City of Excelsior will contact all food service establishments to determine if they have grease collection equipment.

## 2 Establishment Is Compliant

Establishment notifies City that it has grease collection equipment is installed.

## 2 Establishment Is Non-Compliant

Establishment notifies City that it doesn't have grease collection equipment installed.

## 3 City Inspection

After City sends out an inspection request, establishment contacts plumbing or sewer and drain cleaning contractor to schedule an inspection to make sure equipment is properly installed and regularly maintained. The establishment is required to submit proof of inspection and correction of any deficiencies found during inspection. City will verify that the establishment is compliant from inspection documentation.

## 3 Correction Notice

The City of Excelsior will give the establishment a correction notice with one year to install the proper equipment and develop a maintenance plan. The City provides support information about grease interceptors/traps and needed plumbing permits.

## 4 Equipment Maintained

## 4 Equipment Not Maintained

If establishment is not properly maintaining equipment, City will issue a correction notice, and conduct an additional inspection.

## 4 Correction Work Completed

Establishment notifies City that grease collection equipment has been installed.

## 4 Correction Work Not Completed

City will send a total of three correction notices to install proper grease collection equipment. If correction work remains uncompleted, City will fine establishment and/or bill the cost to clean the sanitary sewer main. If correction notice work still remains uncompleted, City will take legal action against establishment.

## 5 City Inspection

Establishment calls City to schedule an inspection to make sure equipment is properly installed and regularly maintained. The City provides support material (maintenance logs, best management practices, etc.) to help establishment properly handle FOG.

## 5 Ongoing Inspections

City Sends maintenance log reminders and requires ongoing inspections.



## Establishment Manages FOG

Establishment adheres to FOG best management practices and logs routine grease interceptor/trap cleaning process.



**Public Works Department**

339 First Street  
Excelsior, MN 55331

952-653-3676  
92-474-0039 (fax)

[www.excelsiormn.org](http://www.excelsiormn.org)